

Blissfield Township Assessing Department

120 S. Lane St.
P.O. Box 58
Blissfield, MI 49228-0058
Office: 517-486-2626

POLICY FOR INSPECTION OF ASSESSING PUBLIC RECORDS

Blissfield Township Assessing and Tax information is available at:

<https://bsaonline.com/?uid=1398>

Requests for documents can also be made directly to the Assessing Department via email, telephone, or fax. Please allow up to 7 business days for information requests to be fulfilled. Depending on the scope of request, a FOIA request may be required.

In person inquiries may be made during normal business hours, which is Monday, Tuesday, Thursday and Friday from 9 AM to 12:00 PM. If you wish to make an appointment to review records, please contact the Assessing Department staff. Assessing Department hours are Thursdays from 9:00 AM to 12:00 PM except government holidays, vacations, illness, acts of god or any other unforeseen circumstances.

Fees for copies: The Assessing Department charges \$3.00 per record card, with the exception of no fee for homeowners who request a copy of their own property record card. Homeowners may also obtain a free copy of their record card online by creating an account at <https://bsaonline.com/?uid=1398>. All other documents are \$1.00 per page.

FOIA: Custom Reports or other extensive document requests may be referred to the Township Clerk to complete a Freedom of Information Act (FOIA) request form, along with the proper fee requirements for processing.

If a clerical error or mutual mistake of fact is determined prior to the adjournment of the March Board of Review, the Assessor may request the Board of review to amend the valuation.

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Blissfield Township Assessor
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